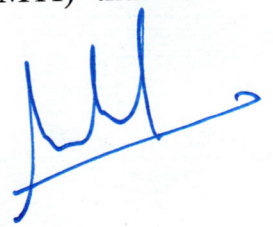


DIRECTORATE GENERAL OF SHIPPING, MINISTRY OF SHIPPING, GOVT. OF INDIA, MUMBAI		
	TRAINING BRANCH	Ref : QMS 7.0 IS / ISO Clause No. 7.1
	Sub : Standardization of Admission Schedule and Batch numbering system for Competency Courses.	File No. 21-20-11011/1/2020-TRG-DGS
Approved by : Director General of Shipping, GoI	DGS Circular No. : 25 of 2020	Dated 18.06.2020

1. Whereas the Directorate had issued Training Circular No. 03 of 2019 dated 28 / 02 / 2019 regarding the admission schedule for MEO Class-I and MEO Class-II preparatory courses.
2. Whereas the candidates seeking admission for MEO Class -I and MEO Class-II competency courses have largely benefitted after issuance of Training Circular No. 03 of 2019 dated 28 / 02 / 2019.
3. Whereas there were few other competency courses for which the commencement date of the Competency course was not standardized.
4. Whereas the batch numbering system for competency courses was not Standardized.
5. Whereas the course content of some of the competency courses is structured in modular form.
6. Whereas the admissions for the competency courses is not uniform throughout the calendar year leading to uncertainty of seeking admission for the candidates.
7. Whereas many candidates have to wait for seeking admission in a competency course. Whereas the Directorate has received several representations from the aspiring candidates and from the Maritime Training Institute (MTI) that a



considerable time is lost if a candidate fails to get admission for a particular batch.

8. Whereas it is vital for the conduct of maritime competency course to have substantial number of candidates to ensure exchange of ideas, learning and sharing of knowledge and to encourage discussions.
9. Whereas the Directorate had allowed the maritime competency courses to be conducted using Virtual Classes and Live video sessions, vide DGS Training Circular No. 19 of 2020 dated 18 / 05 / 2020.
10. Whereas the Directorate intends to simplify existing procedures for admission in competency courses and batch numbering system to facilitate seafarers and Maritime Training Institute (MTI) for ease of business.
11. Whereas the batch numbering system for all the competency courses was required to be standardized.
12. In view of the above, the Directorate has decided the following –
 - 12.1. The commencement date for all competency courses is now standardized and given in Annexure - 1 of this Training Circular.
 - 12.2. The batch number to be used for candidate seeking admission in a particular month for a particular competency course has been standardized and given in Annexure-2.
 - 12.3. The batch number to be used for uploading batch details of the candidates seeking admission in MEO Class-I, MEO Class-II, Second Mates (FG), Chief Mate Phase-I (FG), Chief Mate Phase-II (FG) and Master Advanced Shipboard Management (FG) has now been standardized and given in Column A and Column B of Annexure – 2 (as applicable) of this Training Circular.
 - 12.4. The batch number to be used for uploading batch details of the candidates seeking admission in MEO Class - IV (NCV), MEO Class - III (SEO-NCV) PART-A, MEO Class - III (SEO-NCV) PART-B, MEO Class-III (CEO-

