



सत्यमेव जयते

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Engineering Circular No. 135

Subject: Procedure to be followed for audit and issuance of certificates under Domestic Safety Management (DSM) Code

1.0 Background:

As per DGS order No. 6 of 2010 (i.e. Notification for Construction, Survey, Certification & Operation of Indian River-Sea Vessels- Type 1, 2, 3 & 4) dated 15th November, 2011 and MS Notice 7 of 2011 dated 11th March, 2011, Type 3 & 4 River-Sea Vessels of 500 GT and more, are required to comply with the Annex-XII (Domestic Safety Management Code) requirement by 15th May 2011. Procedure for the issuance of DSM certificates / Qualification of DPAs/ Fees/ Formats etc. are as follows:

2.0 Procedures pertaining to issuance of Domestic Document of Compliance (DDOC):

.1 Application for Domestic Document of Compliance (DDOC), will be made by the Company to the ISM Cell of the Directorate along with the following:

- a) Applicable fees in favour of D.G. Shipping for Initial DDOC audit.
- b) Background of the Company.
- c) Organization structure giving the qualification and experience of personnel.
- d) Type of ship for which DDOC is being applied.
- e) SMS document in compliance with DSM Code for the required ship type.
- f) Company Identification Number (optional).
- g) Copy of Registered document for office premise.
- h) Copy of Certificate of incorporation issued by Registrar of Companies.
- i) Details of DPA with qualification details.
- J) Duly filled DSM- Form-03.

.2 On receipt and scrutiny of Company's application for Initial DDOC Audit, a letter of nomination for scrutiny of SMS manual will be issued by the Directorate to an auditor and a copy to Company for information. The auditor after satisfactory completion of preliminary scrutiny shall endorse and return the manual along with the recommendation to the ISM Cell of the Directorate