



User Manual for Ship Survey & Certification

Login to eGovernance portal of DGS and click on 'Ship Survey'

DG Shipping Directorate General of Shipping, Mumbai

Welcome **TEST SHIPPING COMPANY 2**

[Reset Password](#) [Logout](#)

Internal Reference Links

Select

The Directorate General of Shipping Government of India

The Directorate General of Shipping is the statutory Maritime authority, appointed by Govt. of India under the Merchant Shipping act 1958 and is responsible for implementation of the provisions of the act. The Directorate General ensures implementation of various international Conventions, relating to safety requirements for prevention of pollution and other mandatory requirements of International Maritime Organization.

Ships

- Ship Registration & Mortgage
- Ship Survey
- Plan and Manual Approval

Seafarer

- SHO-Other Activities
- CDC Management & CoC as Cook
- Update Seafarer Profile
- Request for Personal Details Correction in Seafarer Profile
- Examination
- CoC and CoC Revalidation
- DC Endorsement GMDSS Radio Operator
- IGF Code Basic CoP
- eMigration declaration for Master & Chief Engg.
- Grievance Report for Female Seafarer
- Grievance Redressal Mechanism
- Training
- Recruitment and Placement Services
- Sailing Vessel Identity Card
- e-Pass for Seafarer and Non Seafarer
- Stranded Seafarer Details for Repatriation
- Crew Manifest for Charter Flight
- Sign on Certificate for Vaccination at Dedicated Hospital **NEW**

Independent Modules

- Administration
- Equipments & Service Station
- PortNet
- Meetings & Resolutions
- Rules & Regulation Information System
- MPSO
- MTD Renewal
- CIP Reporting
- Medical Fitness
- Literaft Service Station

Rules

Select

Contact Us

egovernance@dgshipping.gov.in
Tel: 91-22-26752029
Fax: 91-22-26752029-05

Note: Modules indicated as "Red" colour are not accessible.

DGS e-Learning programmes |

Instruction : RPSLs / Seafarers may contact eMigrate team desk at HELPLINE@MEA.GOV.IN / 011-26885021 regarding any immigration issues at the airports / seaports.

Information : nce. It will be restored soon.The certificate details may be seen alternatively through [this link](#).

CERTIFICATE OF INSURANCE OR OTHER FINANCIAL SECURITY IN RESPECT OF CIVIL LIABILITY FOR OIL POLLUTION DAMAGE

Click on Submit Application & "CLOP"

DG Shipping

Directorate General of Shipping, Mumbai

WELCOME TO THE SHIPING COMPANY 2 (Tuesday, 10/09/2021 02:00 PM)

Submit Application

Others

Ship Survey : Business Process

DG Shipping is involved in administration of shipping industry of the country. As shipping has inter-country scope, regulations governing the industry are effected by international laws. IMO guides member states in formulating these regulations. DG Shipping has responsibility to make similar regulations and apply to the Indian Shipping Industry

Select Name of the ship & fill in all the requisite fields applicable. Some of the vessel details will be auto populated from the system. Concerned MMDs may be requested for update in case of any details needs updation before submission of the application.

CERTIFICATE OF INSURANCE OR OTHER FINANCIAL SECURITY IN RESPECT OF CIVIL LIABILITY FOR OIL POLLUTION DAMAGE	
Ship Details	
Name of Ship* : <input type="text" value="Select"/>	Office Applied To* : <input type="text"/>
Official No.* : <input type="text"/>	IMO No.* : <input type="text"/>
Gross Tonnage* : <input type="text"/>	Net Tonnage* : <input type="text"/>
Port of Registry* : <input type="text"/>	Call Sign* : <input type="text"/>
Name of Ship Owner* : <input type="text"/>	
Address of Owner* : <input type="text"/>	
Applicant Details	
Name of Applicant* : <input type="text"/>	Applicant Type* : <input type="text"/>
Insurance Details	
Type of Security* : <input type="text" value="Policy of Insurance"/>	Insurance No. as per Blue Card* : <input type="text"/>
Duration of Security From Date and Time* : <input type="text"/> To <input type="text"/>	
Name and Address of Insurer(s) and Guarantor(s)	
1. Name of Insurer* : <input type="text"/>	Address of Insurer* : <input type="text"/>
2. Name of Insurer : <input type="text"/>	Address of Insurer : <input type="text"/>
3. Name of Insurer : <input type="text"/>	Address of Insurer : <input type="text"/>
4. Name of Insurer : <input type="text"/>	Address of Insurer : <input type="text"/>
Fees Details	
Fees* : <input type="text"/>	Mode of Payment* : <input type="text" value="Bharatkosh"/>
Payment Reference No.* : <input type="text"/>	Payment Date* : <input type="text" value="01/01"/>
Document Details	
Note : Below mentioned documents(self attested) to be uploaded in pdf format after submission of this application	
4 items found, displaying all items 1	
Sr.No	Documents to be Uploaded
1	Scanned Copy of Certificate of Registry of vessel.
2	Scanned Copy of Blue Card dully attested by the authorized signatory of the company.
3	Scanned Copy of Form A (sample format attached) duly filled and signed by the authorized signatory of the company (only required for ships which carried 2000 tons or more oil in bulk as cargo or any foreign ship).
4	Scanned Copy of Payment Receipt of Rs 5000/- per vessel in bharatkosh.gov.in

Enter the payment reference number & payment date after payment in Bharatkosh & click on 'Submit' after filling the application.

CERTIFICATE OF INSURANCE OR OTHER FINANCIAL SECURITY IN RESPECT OF CIVIL LIABILITY FOR OIL POLLUTION DAMAGE	
Ship Details	
Name of Ship* : Elima	Office Applied To* : MMD KOCHI
Official No.* : 4759	IMO No.* : 6789345
Gross Tonnage* : 26789	Net Tonnage* : 12345
Port of Registry* : Kochi	Call Sign* : VTJV
Name of Ship Owner* : TEST SHIPPING COMPANY 2	
Address of Owner* : 10A, BAKHTAWAR, NARIMAN POINT, MUMBAI-400 021,...	
Applicant Details	
Name of Applicant* : TEST SHIPPING COMPANY 2	Applicant Type* : Shipping Company
Insurance Details	
Type of Security* : Policy of Insurance	Insurance No. as per Blue Card* : Test Insurance
Duration of Security From Date and Time* : 10-06-2021 To 15-06-2021	
Name and Address of Insurer(s) and Guarantor(s)	
1. Name of Insurer* : Test Insurer	Address of Insurer* : Test insurer address
2. Name of Insurer* :	Address of Insurer* :
3. Name of Insurer* :	Address of Insurer* :
4. Name of Insurer* :	Address of Insurer* :
Fees Details	
Fees* : 5000	Mode of Payment* : Bharatkosh
Payment Reference No.* : Test bharatkosh ref	Payment Date* : 10-Aug-2021
Document Details	
Note : Below mentioned documents(self attested) to be uploaded in pdf format after submission of this application	
4 items found, displaying all items: 1	
Sr.No	Documents to be Uploaded
1	Scanned Copy of Certificate of Registry of vessel.
2	Scanned Copy of Blue Card duly attested by the authorized signatory of the company.
3	Scanned Copy of Form A (sample format attached) duly filled and signed by the authorized signatory of the company; (only required for ships which carried 2000 tons or more oil in bulk as cargo or any foreign ship).
4	Scanned Copy of Payment Receipt of Rs 5000/- per vessel in bharatkosh gov.in

Submit Reset

Application number will be generated after successful submission of the application.

Click on 'Click on Upload documents' to upload the required documents.

Your data has been successfully submitted.

Application No.	CLOPIMMD(CO)1	Applicant's Name	TEST SHIPPING COMPANY 2
User Id	SC.T0007	Application Name	CERTIFICATE OF INSURANCE OR OTHER FINANCIAL SECURITY IN RESPECT OF CIVIL LIABILITY FOR OIL POLLUTION DAMAGE
Office Applied To		Date	10/08/2021 03:28:07 PM

[Click to Upload documents](#)

Click on 'Upload Now'.


Others » Upload Documents and View Application Status

Application Status							
(Enter 3 characters to search data in all the columns) Search:							
Sr.No.	Application Date	Application No.	Transaction Name	Status	Remarks	Document	Print
1	2021-08-10 15:26:39	CLOP/HMD(CO)/1	CLOP	Document not uploaded	--	Upload Now	--

Showing 1 to 1 of 1 entries

Upload all documents as stated & Click on 'Upload Files'. All documents are mandatory.

After successful uploading of documents, application will flow to respective MMD for processing.

DG Shipping Directorate General of Shipping, Mumbai 

Welcome: TEST SHIPPING COMPANY 2 (Tuesday 10/08/2021 02:08 PM) [Home](#) [Logout](#)

[Submit Application](#) [Others](#)

Documents to upload for Application No. :CLOP/MMD(CO)/1

Note : All fields marked with an (*) asterix are mandatory.

Applicants are advised to create single PDF file for each of the section in which they are required to upload multiple documents.

Sr No.	Document	Select File to Upload
1.	Scanned Copy of Certificate of Registry of vessel.	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/> *.pdf file Only
2.	Scanned Copy of Blue Card duly attested by the authorized signatory of the company.	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/> *.pdf file Only
3.	Scanned Copy of Form A (sample format attached) duly filled and signed by the authorized signatory of the company.(only required for ships which carried 2000 tons or more oil in bulk as cargo or any foreign ship).	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/> *.pdf file Only
4.	Scanned Copy of Payment Receipt of Rs 5000/- per vessel in bharatkosh.gov.in	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/> *.pdf file Only

Note: Document(s) should be self attested(except photo and signature).

CERTIFICATE OF INSURANCE OR OTHER FINANCIAL SECURITY IN RESPECT OF LIABILITY FOR THE REMOVAL OF WRECKS

Login & continue to eGov system as stated in page number 1-2 above & click on 'CIOFS'. Please follow steps from page 3-7 to submit the application & uploading of the required documents.

CERTIFICATE OF INSURANCE OR OTHER FINANCIAL SECURITY IN RESPECT OF LIABILITY FOR THE REMOVAL OF WRECKS

Ship Details

Name of Ship* : Office Applied To* :

Official No.* : IMO No.* :

Gross Tonnage* : Net Tonnage* :

Port of Registry* : Call Sign* :

Name of Ship Owner* :

Address of Owner* :

Applicant Details

Name of Applicant* : Applicant Type* :

Insurance Details

Type of Security* : Insurance No. as per Blue Card* :

Duration of Security From Date and Time* : To

Name and Address of Insurer(s) and Guarantor(s)

1. Name of Insurer* : Address of Insurer* :

2. Name of Insurer* : Address of Insurer* :

3. Name of Insurer* : Address of Insurer* :

4. Name of Insurer* : Address of Insurer* :

Fees Details

Fees* : Mode of Payment* :

Payment Reference No.* : Payment Date* :

Document Details

Note : Below mentioned documents(self attested) to be uploaded in pdf format after submission of this application

3 items found, displaying all items 1

Sr.No.	Documents to be Uploaded
1	Scanned Copy of Copy of Certificate of Registry of vessel
2	Scanned Copy of Blue Card duly attested by the authorized signatory of the company
3	Scanned Copy of Payment Receipt of Rs 5000/- per vessel in bharatkosh.gov.in

DoA Grain

Login & continue to eGov system as stated in page number 1-2 above & click on 'DoA Grain'. Please follow steps from page 3-7 to submit the application & uploading of the required documents.

DoA Grain	
Ship Details	
Name of Ship* : <input type="text" value="Select"/>	Office Applied To* : <input type="text"/>
Official No.* : <input type="text"/>	IMO No.* : <input type="text"/>
Gross Tonnage* : <input type="text"/>	Net Tonnage* : <input type="text"/>
Port of Registry* : <input type="text"/>	Call Sign* : <input type="text"/>
Name of Ship Owner* : <input type="text"/>	Former Name if any or Number : <input type="text"/>
Address of Owner* : <input type="text"/>	
Applicant Details	
Name of Applicant* : <input type="text"/>	Applicant Type* : <input type="text"/>
Fees Details	
Fees* : <input type="text"/>	Mode of Payment* : <input type="text" value="Bharatkosh"/>
Payment Reference No.* : <input type="text"/>	Payment Date* : <input type="text"/>
Document Details	
Note : Below mentioned documents(self attested) to be uploaded in pdf format after submission of this application	
3 items found, displaying all items 1	
Sr.No.	Documents to be Uploaded
1	Scanned Copy of Provisional/Permanent Certificate of Registry
2	Scanned Copy of Grain Loading Stability Booklet duly verified by IRS.
3	Scanned Copy of payment receipt of Rs 15000 to be paid online through bharatkosh only.

International Tonnage

Login & continue to eGov system as stated in page number 1-2 above & click on 'International Tonnage Certificate'. Please follow steps from page 3-7 to submit the application & uploading of the required documents.

International Tonnage	
Ship Details	
Name of Ship* : <input type="text" value="Select"/>	Office Applied To* : <input type="text"/>
Official No.* : <input type="text"/>	IMO No.* : <input type="text"/>
Gross Tonnage* : <input type="text"/>	Net Tonnage* : <input type="text"/>
Port of Registry* : <input type="text"/>	Call Sign* : <input type="text"/>
Name of Ship Owner* : <input type="text"/>	Keel Laid Date* : <input type="text" value="01/14"/>
Address of Owner* : <input type="text"/>	
Tonnage Computation Approved by* : <input type="text"/>	
Applicant Details	
Name of Applicant* : <input type="text"/>	Applicant Type* : <input type="text"/>
Fees Details	
Fees* : <input type="text"/>	Mode of Payment* : <input type="text" value="Bharatkosh"/>
Payment Reference No.* : <input type="text"/>	Payment Date* : <input type="text" value="01/14"/>
Document Details	
Note : Below mentioned documents(self attested) to be uploaded in pdf format after submission of this application	
6 items found, displaying all items 1	
Sr.No.	Documents to be Uploaded
1	Scanned Copy of Copy of Provisional/Permanent Certificate of Registry.
2	Scanned Copy of Copy of existing Tonnage Certificate in case of existing ships.
3	Scanned Copy of Final Tonnage computation duly verified by DGS in case of passenger ships or RO in case of a newly built cargo ship..
4	Scanned Copy of For existing cargo ships, previous approved tonnage volumes from Flag or RO..
5	Scanned Copy of Class Certificate with which the vessel is classed.
6	Scanned Copy of payment receipt of Rs 1000 to be paid online through bharatkosh only...

Minimum Safe Manning Document

Login & continue to eGov system as stated in page number 1-2 above & click on 'Minimum Safe Manning Document'. Please follow steps from page 3-7 to submit the application & uploading of the required documents.

Minimum Safe Manning Document	
Ship Details	
Name of Ship* : <input type="text" value="Select"/>	Office Applied To* : <input type="text"/>
Official No.* : <input type="text"/>	IMO No.* : <input type="text"/>
Gross Tonnage* : <input type="text"/>	Net Tonnage* : <input type="text"/>
Port of Registry* : <input type="text"/>	Call Sign* : <input type="text"/>
Name of Ship Owner* : <input type="text"/>	
Address of Owner* : <input type="text"/>	
Type of Ship* : <input type="text"/>	Main propulsion power in KW* : <input type="text"/>
Trading Area* : <input type="text"/>	Periodically Unattended Machinery Space* : <input type="text" value="Select"/>
Applicant Details	
Name of Applicant* : <input type="text"/>	Applicant Type* : <input type="text"/>
Fees Details	
Fees* : <input type="text"/>	Mode of Payment* : <input type="text" value="Bharatkosh"/>
Payment Reference No.* : <input type="text"/>	Payment Date* : <input type="text"/>
Document Details	
Note : Below mentioned documents(self attested) to be uploaded in pdf format after submission of this application	
6 items found, displaying all items 1	
Sr.No.	Documents to be Uploaded
1	Scanned Copy of Registration Certificate.
2	Scanned Copy of exemption letter for Safe Manning issued by DGS if any
3	Scanned Copy of Class Certificate with which the ship is classed.
4	Scanned Copy of previous SMD Certificate in case of application for new SMD as per exemption given by DGS or any amendment in existing SMD.
5	Scanned Copy of Self assessment of minimum safe manning as per IMO Res. A.890(21).
6	Scanned Copy of payment receipt of Fees for issuance of SMD Certificate is RS 2000/- to be paid through bharatkosh.