

DIRECTORATE GENERAL OF SHIPPING, MUMBAI
[PERSONNEL BRANCH]

No. 22-22011/1/2020-PER-DGS

Date 21.12.2023

OFFICE ORDER NO. 125/2023

The Competent Authority has ordered the following Group 'C' (Non-Gazetted) staff in the Directorate General of Shipping, Mumbai: -

- (1) Shri Avinash A. Gaidhankar, LDC shall be attending to work as assigned in the afternoon session in the DG (Shipping) Secretariat during the leave period of Shri Naresh Kumar Shanker, UDC on 22.12.2023 and in the forenoon session shall attend to allotted work in MTO Branch with immediate effect till further orders.
- (2) Shri Durgesh Sharma, UDC shall be attending to work as assigned in the afternoon session in the DG (Shipping) Secretariat during the leave period of Shri Naresh Kumar Shanker, UDC w.e.f. 26.12.2023 to 29.12.2023 or till he resumes duty and in the forenoon shall attend to allotted work in Administration Branch with immediate effect till further orders.

The following works to be attended in DG (Secretariat)

- (1) Matter assigned by DG(Shipping)
- (2) Secretariat support.
- (3) Support for VC
- (4) Liaison for equipment (electronic) etc.
- (5) Printing/mail support
- (6) Coordination for meeting etc. as instructed.


[PL. Muthu]

Executive Officer (Pers.)

To,

1. Shri Avinash A. Gaidhankar, LDC, DGS, Mumbai.
2. Shri Durgesh Sharma, UDC, DGS, Mumbai.

Copy for information to: -

1. DG (Shipping) Secretariat.
2. Sr. PS to Addl. DG(S)/CS/NA/CSS.
3. All Officers of the DGS, Mumbai.
4. All Branches of DGS, Mumbai.
5. Office Order file.
6. Guard file